

Audit Committee Forward Programme 2016/17 and 2017/18

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REASON FOR ITEM

This report is to enable the Audit Committee to review planned meeting dates and the forward programme.

OPTIONS AVAILABLE TO THE COMMITTEE

1. To confirm dates for Audit Committee meetings; and
2. To make suggestions for future agenda items, working practices and/or reviews.

INFORMATION

All meetings to start at 5.00pm

Meetings	Room
12 July 2016	CR3
22 September 2016	CR4
15 December 2016	CR4
16 March 2017	CR4
tbc June 2017	tbc

AUDIT COMMITTEE

Forward Programme 2016/17 and 2017/18

Meeting Date	Item	Lead Officer
12 July 2016	*Private meeting with Head of Business Assurance to take place before the meeting	
	Appointment of Chairman	
	Training Item - Statement of Accounts	Chief Accountant
	Draft Annual Governance Statement 2015/16	Head of Policy
	Annual Internal Audit Report & Head of Internal Audit Opinion Statement 2015/16	Head of Business Assurance
	Internal Audit 2016/17 Quarter 1 Progress Report & Quarter 2 Operational Internal Audit Plan	Head of Business Assurance
	Corporate Fraud Team Progress Report	Corporate Fraud Investigations Manager
	Risk Management Report & Q4 Corporate Risk Register - Part II	Head of Business Assurance
	Audit Committee Forward Programme	Democratic Services Manager

Meeting Date	Item	Lead Officer
22 September 2016	*Private meeting with the Corporate Fraud Investigations Manager to take place before the meeting	
	Training Item - tbc	tbc
	Approval of the 2015/16 Statement of Accounts and External Audit Report on the Audit for the year ended 31 March 2016	Corporate Director of Finance /Ernst & Young
	External Audit Report on the Pension Fund Annual Report and Accounts 2015/16	Ernst & Young
	Internal Audit Progress Report 2016/17 Quarter 2 & Operational Internal Audit Plan Quarter 3	Head of Business Assurance
	Internal Audit Charter 2016/17	Head of Business Assurance
	Annual Review on the Effectiveness of Internal Audit 2016/17	Head of Business Assurance
	Annual Review of the Effectiveness of the Audit Committee 2016/17	Head of Business Assurance
	Corporate Fraud Team Progress Report	Corporate Fraud Investigations Manager
	Risk Management Report & Q1 Corporate Risk Register - Part II	Head of Business Assurance
	Audit Committee Forward Programme	Democratic Services Manager

PART I – MEMBERS, PUBLIC AND PRESS

Meeting Date	Item	Lead Officer
15 December 2016	*Private meeting with the Corporate Director of Finance to take place before the meeting	
	Training Item - tbc	tbc
	External Audit Annual Grant Audit Letter 2015/16	Ernst & Young
	Draft Treasury Management Strategy 2017/18 to 2021/22	Corporate Director of Finance
	Internal Audit Progress Report 2016/17 Quarter 3 & Operational Internal Audit Plan Quarter 4	Head of Business Assurance
	Corporate Fraud Team Progress Report	Corporate Fraud Investigations Manager
	Risk Management Report & Q2 Corporate Risk Register - Part II	Head of Business Assurance
	Audit Committee Forward Programme	Democratic Services Manager

Meeting Date	Item	Lead Officer
16 March 2017	*Private meeting with External Audit (Ernst & Young) to take place before the meeting	
	Training Item - tbc	tbc
	Annual External Audit Plan 2015/16 (Ernst & Young)	Corporate Director of Finance /Ernst & Young
	Annual Governance Statement 2015/16 – Interim Report	Head of Policy
	Balances and Reserves Statement	Corporate Director of Finance
	Revisions to the Treasury Management Strategy Statement and Investment Strategy 2017/18 to 2021/22	Corporate Director of Finance
	Internal Audit Progress Report 2016/17 Quarter 4	Head of Business Assurance
	Annual Internal Audit Plan 2017/18 & Operational Internal Audit Plan Quarter 1	Head of Business Assurance
	External Quality Assessment of Internal Audit 206/17	Head of Business Assurance
	Corporate Fraud Team Progress Report	Corporate Fraud Investigations Manager
	Risk Management Report & Q3 Corporate Risk Register - Part II	Head of Business Assurance
	Audit Committee Forward Programme	Democratic Services Manager

Meeting Date	Item	Lead Officer
tbv July 2017	*Private meeting with Head of Business Assurance to take place before the meeting	
	Appointment of Chairman	
	Training Item - TBC	Chief Accountant
	Draft Annual Governance Statement 2016/17	Head of Policy
	Annual Internal Audit Report & Head of Internal Audit Opinion Statement 2016/17	Head of Business Assurance
	Internal Audit 2017/18 Quarter 1 Progress Report & Quarter 2 Operational Internal Audit Plan	Head of Business Assurance
	Corporate Fraud Team Progress Report	Corporate Fraud Investigations Manager
	Risk Management Report & Q4 Corporate Risk Register - Part II	Head of Business Assurance
	Audit Committee Forward Programme	Democratic Services Manager